**Huaxia Chinese School at Bergen, Inc**

**华夏博根中文学校**

**P.O Box #9180,**

**Paramus, NJ 07652**

[www.hxbg.org](http://www.hxbg.org)

**Board Meeting Minutes**

**Date**: April 18th,2021, 8:00 PM-11:15PM

**Location:** Zoom Meeting

**Attendance Roster:**

**Present:**

刘一帆 (Yifan Liu), President

王志红 (Zhihong Wang), Secretary

徐智辉 (Zhihui Xu), Treasurer

杜红梅 (Hongmei Du), Board Member

李 丽 (Li Li), Board Member

陈国栋 (Guodong Chen), Board Member

张晓平 (Xiaoping Zhang), Board Member

陈 敏 (Joyce Chen), Board Member

张为民 (Weimin Zhang), Board Member

**Other Attendees :**

王 红(Mona Hong Wang), Principal

侯恬田（Tiana Hou）BD candidate

马 璐(LU Ma) Vice Principal

孙长慧(Changhui Sun) Vice Principal and Curricular Director

杭 静(Jing Hang)Registration Manager

张永和(Yonghe Zhang) Web Manager

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| --- | --- | --- | --- |
| Topic | Discussion/Action/Decision | Responsible Person(s) | Status |
| Voting results for the 2021 election of Board of Directors of HXBG Chinese School | Due to the impact of the coronavirus pandemic, the HXBG Board of Directors still use an online election system this year. This board meeting was therefore open to all school members to observe via Zoom meeting.  At 5:00pm on April 18, 2021, the Board of Directors completed the election and collected online voting data. There were 328 valid voting emails in this election. After five days of voting, a total of 110 votes were obtained. Excluding invalid votes, a total of 93 valid votes satisfied the school's bylaws requiring a turnout of at least 25%. The Secretary Zhihong Wang computed the voting totals for all candidates. All of the candidates, Tiana Hou (81), Mona H. Wang (89), were successfully elected each with a majority of the votes. President Yifan Liu announced the results of the election. The terms of the elected members begin on July 1st, 2021 for a term of three school years. The results of the election will be stored on the BD’s hard drive.  At the same time, the terms of office of directors Zhihui Xu and Hongmei Du have expired. They will no longer serve on the Board of Directors of HXBG Chinese School from July 1st, 2021. Thanks to the two directors for their work for the Chinese school during their tenure. | All | Approved |
| Curriculum and tuition for 2021-2022 school year. | According to the decision of the board meeting on April 4, 2021, the Chinese school plans to return to campus for classes in the fall. The meeting invited relevant personnel of the school administration to discuss the starting time of registration for the next school year, the opening of courses, the tuition and other matters, and the following decisions were made:   1. The registration start time is tentatively scheduled for late May, and the specific time depends on the preparations for academic work. 2. Based on the current budget status and the projected future registration rate, following tuitions are agreed for 2021-2022:    1. Chinese class $450    2. Culture class $200    3. AP class $550    4. Watercolor and Gouache Art $400    5. “Flow Yoga” $300    6. Dance fitness class $300 3. The registration fee and family member fee will be applied to all registrants. The registration fee will be $20 for the “early bird” period and $50 following. The “early bird” period will be determined based on registration trends at a later date. 4. The school will still open summer classes this year, and the specific matters will be handled by the vice principal Changhui Sun. | All | Approved |
| Audit report for 2019-2020 | BD Treasurer Zhihui Xu explained the important aspects of the audit report produced by the internal auditor. The audit report found that all financial statements from the School fairly reflected the School’s financial position and operating results as of June 30, 2020. The audit report will be posted on the School’s website. | All | Approved |